

GLOSSARY

- A&E: An architectural firm, and engineering firm, or an architectural and engineering firm engaged for design services.
- AIA: American Institute of Architects
- Appendix A: The document that defines the A&E's detailed scope of work to include amount of construction funds available, activity points of contact, schedules for submittals, etc.
- Architect or Engineer in Charge (AIC / EIC): The individual within LANTNAVFACENGCOM who is designated as the point of contact on technical matters.
- BBS: Bulletin Board System
- Best Value Source Selection: Selection process in which the successful proposal contains the combination of criteria offering the best overall value to the Government, and is determined most advantageous to the Government when all factors are considered.
- BFR: Basic Facility Requirement is the approved size of the facility as approved and reviewed through the audit.
- CADD: Computer Aided Design and Drafting
- CMC: Commandant Marine Corps
- CNO: Chief of Naval Operations
- Code: Work Center designation for the various divisions and branches within LANTNAVFACENGCOM, such as Code ACQ (Contracts), Code CI3, (Construction), Code MLA (Mid-Atlantic Operations-Hampton Roads/Iceland Integrated Product Team), Code EV (Environmental.)
- COE: Corps of Engineers
- COMNAVMEDCOM: Commander, Naval Medical Command
- Contract Specialist (CS): The individual within the Contracts Office who is responsible to ensure that regulations, laws and procedures are complied with in the award of a contract.
- Contracting Officer: The Commander, Atlantic Division, Naval Facilities Engineering Command or the Commander's designee. Only Contracting Officer's are authorized to enter into, modify and/or terminate contracts, issue final decisions on contract disputes, and assign responsibility for conducting negotiations.
- Design/Build: Projects which require the Contractor to complete all or portions of the project design, and construct the project in accordance with the approved construction documents.
- DMFO: Defense Medical Facilities Officer (DOD Medical Projects)
- DOD: Department of Defense
- DODDS: Department of Defense Dependant Schools
- EBS: Electronic Bid Solicitation
- EFA: Engineering Field Activity such as EFA Mediterranean (ENGFLDACT MED) and EFA Chesapeake (ENGFLDACT CHES).
- EFD: Engineering Field Division such as LANTNAVFACENGCOM or NORTHNAVFACENGCOM.
- Engineering and Design Division: The department within LANTNAVFACENGCOM responsible for technical review and coordination of all A&E construction contract documents.

- ES: Engineering Services
- FACD: Function Analysis Concept Development
- FAR: Federal Acquisition Regulations
- FPD: Facility Planning Document is the display of the BFR, existing assets and planning actions from the Shore Facilities Planning System (SFPS) that supports a project.
- FSC: Facility Support Contract. Contract for Operation and Maintenance of facilities or equipment.
- LANTNAVFACENGCOM: Atlantic Division, Naval Facilities Engineering Command, Norfolk, Virginia, often referred to as "LANTDIV".
- MCON: Military Construction – Navy
- MILCON: Military Construction – DOD
- MIL-HDBK: Military Handbook
- NAVFACENGCOM: Naval Facilities Engineering Command, headquarters in Washington Navy Yard, Washington, DC (formerly located in Alexandria, VA), often referred to as "NAVFAC".
- NFADB: Naval Facilities Assets Data Base is the official repository of facility information for the US Navy. It contains building information used in the planning process.
- OICC: Officer in Charge of Construction
- OMSI: Operation and Maintenance Support Information
- PCAS: Post Construction Award Support. All design related costs that are charged after the award of the construction contract. Examples: review of shop drawings, preparation of as-built drawings, OMSI, design changes, etc.
- PCE: Parametric Cost Estimate
- PIC: Planner in Charge
- Project Manager (PM): The individual within the Acquisition Department of LANTNAVFACENGCOM who serves as the liaison between the A&E and the Contracting Officer. Unless specifically directed otherwise, all contracts between the A&E and LANTNAVFACENGCOM will be conducted through the assigned PM. Variations to this standard procedure will be handled by special instructions prior to negotiation and award of the contract. The PM is not authorized to modify the terms (scope/ price/ schedule of performance) of a contract.
- ROICC: Resident Officer in Charge of Construction, at a specific station or facility designated by the Contracting Officer. He/she is responsible for the field administration of construction contracts.
- SFPS: The Shore Facilities Planning System is an electronic database that uses the facility assets and requirements to provide a basis for planning.
- Source Selection: A method of procurement to pre-qualify contractors and/or A&Es to compete for contracts.